



DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
CERTIFIED OCCUPATIONAL THERAPY ASSISTANT

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: STATE EMPLOYEES ONLY and THE PUBLIC

Location: Connecticut Valley Hospital ~ Administrative & Support Services ~ Patient Central Services - Occupational Therapy -Middletown, CT

Job Posting No: CV- 89852

Hours: 1st shift ~ 8:00 a.m. to 4:00 p.m. ~ Monday through Friday ~ 37.5 hours weekly

Annual Salary: \$50,300.00 - \$67,242.00

Closing Date: January 28, 2016

Duties may include but not limited to: The Certified Occupational Therapy Assistant duties will include, but are not limited to: In occupational therapy performs delegated assessments in contributing to the process of patient evaluation and provides written or verbal reports of patient capacities in accordance with organization guidelines; areas of assessment, include reflex testing, range of motion, muscle strength testing and sensory awareness; trains clients in personal skills essential for privacy and independence, including self-feeding, personal hygiene, dressing, bathing, grooming, communication skills, etc.; designs and implements group therapy treatment curricula for the purpose of assisting clients to build skills needed for safe discharge to less restrictive levels of care; group topics include, home and kitchen safety awareness, grooming and personal hygiene, home management tasks, social skills, safe coping skills, and stress management. Under supervision and in collaboration with a Licensed Occupational Therapist, designs therapy intervention programs; under supervision of a Licensed Occupational Therapist, determines need for adaptive equipment, assists in development of treatment plans and implements direct occupational therapy interventions; trains direct care staff to implement programs; implements physicians therapy orders; performs related duties as required.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Knowledge, Skills and Abilities: Basic knowledge of principles and practices of occupational therapy; considerable skill in application of occupational therapy techniques; interpersonal skills; leadership skills; ability to design paraprofessional therapy interventions; ability to recognize change and to report/record pertinent information.

General Experience and Training: Incumbents in this class must possess and maintain a license as a Certified Occupational Therapy Assistant issued by the Connecticut State Department of Public Health in accordance with the applicable Connecticut General Statutes.

SPECIAL REQUIREMENT: Incumbents in this class may travel.

WORKING CONDITIONS: Incumbents in this class may be required to lift and restrain patients/clients; may have some exposure to infectious/communicable diseases and to some risk of injury from assaultive or abusive patients/clients; on occasion may be exposed to moderately disagreeable conditions.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer, promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
2. **All other STATE Employees** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

EMAIL: CVH-RECRUIT@CT.GOV ~ FAX: (860) 262-5055
Connecticut Valley Hospital
Office of Human Resources ~ ATTN: Recruitment
P.O. Box 351 ~ Middletown, CT 06457

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. NP-6